

**ARCUS Project 2020 IBARAKI**  
**Artist-in-Residence Program Outline**  
**Other International Applicants**

**(Artists with a nationality other than Dutch or Japanese, and who are not based in the Netherlands)**

**I. INTRODUCTION**

ARCUS Project's artist-in-residence program provides opportunities for emerging artists in the field of contemporary art to cultivate their artistic creativity and vision. Located around an hour from Tokyo, a residency at ARCUS Studio allows participants in the program to come into contact with the contemporary art scene in Japan as well as devote themselves to their creative endeavors in a calm environment while interacting with the local community. Through the support the program offers from its dedicated team of coordinators and regular tutorials with a curator, artists are able to search for and explore approaches in their practices and undertake new challenges in their artistic expression.

The program particularly emphasizes research-based practices and presents the initial results of these processes at open studios. It welcomes ideas for artworks and projects that develop out of encounters with people, the land, and culture, and aspire to form critical spaces that are open and international.

**II. PROGRAM OUTLINE**

**Program Name**

ARCUS Project 2020 IBARAKI Artist-in-Residence Program

**Program Period**

August 27 through December 4, 2020 (100 days)

The schedule is subject to change.

The program period includes official events, which are indicated in Section IV.

**Number of Artists**

One artist/group (who stays concurrently with one artist/group with Japanese nationality and one artist/group from the Netherlands)

**Organizer**

ARCUS Project Administration Committee

(Ibaraki Prefectural Government, Moriya City, Ibaraki International Association)

**III. ELIGIBILITY**

The applicant must:

- be an emerging artist engaged in contemporary visual arts or other related fields.
- be born on or after January 1, 1980.
- possess a nationality other than Japanese or Dutch.
- be resident outside Japan and able to enter Japan legally.
- not be enrolled at an educational institution during the program period unless it is a PhD program.
- be in a state of good health and able to carry out daily activities on his/her own.
- have an English-language ability proficient enough to communicate with other artists and staff.

Applications are accepted from groups. However, all provisions (transportation fee, allowance, accommodation, insurance, etc.) are for one individual only (not per person). These may be shared between the members of a group.

#### **IV. PROGRAM REQUIREMENTS – What you do**

To participate in the residency program, applicants are required to:

- be able to participate in the whole 100 days of the program period.
- be able to carry out working and living on his/her own.
- be insured as necessary in case of illness, accident, or third-party liability during his/her stay.
- proactively engage in making opportunities to interact with local people and communities through creative activities such as research, fieldwork, and workshops as part of the environment provided by ARCUS Project.
- give first priority to the activities at ARCUS Project during the program period.
- be based at the studio for the activities in principal. When artists leave the studio in order to conduct research for their projects, they are obliged to inform the ARCUS Project Administration Committee and obtain consent in advance.
- inform the ARCUS Project Administration Committee and obtain consent in advance in case they are scheduled to participate in other artistic activities or exhibitions during the program period.
- participate in official events on the designated dates.

During the ARCUS Project 2019 IBARAKI Artist-in-Residence Program, artists participated in the following as official events:

1. Welcome party (half a day)
2. Courtesy visit to the prefectural governor (half a day)
3. Courtesy visit to the mayor's office (upon arrival and departure, half a day each)
4. Open Studios (6 days)
5. Public talks (2 half days)
6. Meetings with the curators (2 half days)

All program details are subject to change.

- follow the regulations and terms/conditions of the ARCUS Project Administration Committee.
- follow the regulations and terms regarding the use of the public building where ARCUS Studio is located.
- refrain from carrying out profit-making activities during the program period.
- cooperate with the Administration Committee for publicity and other activities related to the promotion of the program.

Artist is expected to:

1. be cooperative with interviews and other requests from various media such as newspapers, TV, and public relations magazines.
2. agree that the copyright of all photographs and video footage made to record the activities by the organizer during the program period belongs to the ARCUS Project Administration Committee.
3. be cooperative with requests concerning use of photographs and video footage for the publicity and promotion of ARCUS Project.
4. be cooperative with the future publicity of ARCUS Project.

- inform the ARCUS Project Administration Committee about activities such as exhibitions related to the project you conduct during the program period.
- mention ARCUS Project 2020 IBARAKI Artist-in-Residence Program on your CV after finishing the residency program.
- present the result/process of your research during the residency program within one year from the day you leave Japan and inform the ARCUS Project Administration Committee about this, such as date, venue, etc.

Some examples of a presentation are:

1. Holding an exhibition, performance, lecture, or workshop in a country other than Japan
2. Publishing the results/reviews of the stay through media such as newspapers, magazines, or online.

In regard to the program requirements listed above, an applicant is expected to sign a statement of mutual agreement and points of concern upon invitation. Artists who breach the agreed conditions and obligations may be subject to cancellation of the invitation and all provisions, withdrawal of partial provisions, or refund of allowance and airfare paid in advance, depending on the scope of violation.

## **V. PROGRAM PROVISIONS – What we offer**

Each artist is provided with the following support during the program period:

### **A. Studio**

One classroom converted into a studio is provided for each artist. The studio area is 67.5 square meters (W:9 x D:7.5 x H:3.3 meters) and equipped with internet access (no computer) and air conditioning.

An artist is required to bring/prepare the specific tools, equipment, computer, and software necessary for his/her artistic activities. Although minimum tools (e.g. drill, screwdriver, hammer, and saw, etc.) are available, studios are not equipped with professional facilities such as a workshop, studio for shooting, or editing room. ARCUS Studio also cannot provide an SLR camera, video camera, tripod, or monitor/projector.

### **B. Accommodation**

Each artist is provided with a furnished studio-style apartment that includes basic electric appliances near ARCUS Studio.

The artist's partner is allowed to accompany him/her. However, the artist is solely responsible for a partner's expenses as well as safety. Please be aware that accommodation provided by ARCUS Project is only for single occupants.

### **C. Equipment**

A bicycle is provided for each artist.

### **D. Transportation fee**

Artists from overseas: Round-trip (economy class) airfare from the international airport nearest his/her home to Narita International Airport or Tokyo International Airport is provided.

## E. Allowance

The artist is provided with 180,000 yen for living and other basic expenses and 450,000 yen for expenses related to any kind of his/her artistic activities. In total, 630,000 yen is provided for the 100-day program period.

The allowance:

- is confirmed at the time of invitation.
- is directly handed to the artist.
- is paid in 3 installments on the designated date.

## NOTES

If the artist leaves Japan for any reason that is not related to his/her research at ARCUS Project during the program, the amount of allowance will be reduced according to his/her exact period of stay. (For example, if the artist leaves Japan for 10 days, the amount of allowance will be 567,000 yen.)

Please be aware that for those participating from countries without tax treaties with Japan and countries with tax treaties but for which taxes are not exempt, an income tax of approximately 20% (20.42% in 2019) will be withheld from the stipend provided. This includes both production and living stipends. (Please contact your local embassy, consulate, or other appropriate organization for more details.)

In addition, if the artist resides in a country that has tax treaties with Japan, he/she will be required to provide documents certifying residence will be required.

## F. Support

The studio team comprises the director and coordinators. They coordinate meetings with Japanese arts professionals, informants, and interpreters, assist an artist in making arrangements necessary for his/her activities, and also facilitate communication with other artists and the local community.

## VI. TO APPLY

Please download the **Application Guidelines** from ARCUS Project website (<http://www.arcus-project.com/en/residence/>), and follow the procedure.

You will receive an automated confirmation email and the URL for the application page.

There are two steps in the online application process:

**Step 1** Upload and send personal information, statement, and essay.

**Step 2** Upload JPEG images of your artworks and PDFs of your CV and ID (a copy of passport or identification with a photograph) according to the instructions on the application page. If you wish to provide information on video/sound works, download the optional video description form from our website and fill out the required information. Then upload it as a PDF.

In case you are not able to upload the JPEG images and PDFs online, you can send the required application materials with a CD-R, DVD-R, or USB flash drive by postal mail. All materials should be sent with the appropriate documents from the official website.

## Application Materials

- 1) Statement (English only)  
Briefly describe your main concerns and/or focus in your activities as an artist.  
(max. 200 words).
- 2) Essay (English only)  
What kind of research/project/work would you like to conduct, and how will you realize it? (max. 500 words)
- 3) Images and description of artworks (max. 10)
- 4) CV (max. 3 pages)
- 5) Copy of passport or identification  
Please provide a copy of your passport or other form of identification with a photograph.
- 6) Video description (optional; max. 3 works; max. 15 minutes in total)  
If you wish to include video works with your application, please upload the files to a video hosting website such as YouTube and Vimeo, and then include the link(s) in your application.

Applications that do not use the designated sizes, formats, or procedures will not be accepted for screening.

An applicant cannot submit more than one application. For group applications, please apply only once in the name of one representative. Please include the names of all members of the group in the statement box.

## VII. APPLICATION DEADLINE

The application deadline is **May 12, 2020** (23:59:59 UTC+9).

Incomplete or late applications will not be accepted.

For applicants who are not able to upload the application materials in Step 2, postal application materials should arrive at ARCUS Studio by **May 12, 2020 (JST)**.

Postal applications with postmarks dated **May 12, 2020** will not be accepted.

Mailing Address:

**ARCUS Studio**  
**2418 Itatoi, Moriya City,**  
**Ibaraki Prefecture**  
**302-0101 Japan**  
**Tel: +81 297 46 2600**

Posted materials will not be returned to the applicant.

Do not send any extra materials at the time of application. Any applicants who send extra materials will be excluded from the subject of screening. Further details about the proposal, catalogs of past exhibitions, portfolio, etc. as supplementary materials for the screening process will be directly requested of each applicant as necessary by the ARCUS Project Administration Committee.

## **VIII. SCREENING AND ANNOUNCEMENT OF RESULTS**

- The expected number of artists/groups to be invited is one artist/group.
- The screening process will be conducted in two stages by the selection committee. Only those applicants who pass the preliminary screening will proceed to the final selection (scheduled for June 2020).
- Applicants who pass the preliminary screening will be required to provide additional application materials and a self-introduction video, etc.
- The final results will be announced and sent to the applicants by email by the beginning of July 2020.
- Please be aware that we cannot respond to individual inquiries concerning the selection process.

## **IX. CONTACT**

For inquiries, please use the contact form on ARCUS Project website:

**<http://www.arcus-project.com/en/contact/>**

Please be aware that we cannot respond to inquiries received after the application period has finished.

ARCUS Studio

Open: Tuesday–Saturday

Office Hours: 10:00 a.m. – 6:00 p.m.

(Closed on Sundays, Mondays, and national holidays. Closed on Tuesday if Monday is a national holiday. We will respond to inquiries received during the spring holiday period (May 3–7) from May 8.)

Any inquiries sent when ARCUS Studio is closed will be answered the next working day.

**This Program Outline is based on the plan for the 2020 fiscal year.**

**The details of the program are subject to change.**